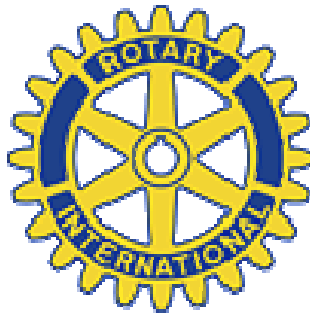


LaGrange Rotary Club



Information Packet New Member Applicants

Revised 10/15/04

For More Information:

www.LaGrangeRotary.com

TABLE OF CONTENTS

Letter of Introduction.....

New Member Pledge

Introduction To Rotary

- Definition of Rotary
- Object of Rotary
- Size of Rotary
- Rotary Motto
- 4-Way Test
- Four Avenues of Service
- Personal Privileges
- The Rotarian Magazine
- Birth of Rotary & Paul Harris
- Rotary On-Line

LaGrange Rotary Club.....

- Brief History
- Weekly Meetings
- Attendance
- Cost of Membership
- Club Management
- Committees & Teams
- Rotary Structure (International, District, etc.)
- Community Activities & Club Projects
- Local Web-Site

New Member Application Process

- Club Membership
- Types of Membership
- Membership Classifications
- New Member Proposal Procedures
- Induction & Orientation
- Forms



LAGRANGE ROTARY CLUB

Serving LaGrange and Oldham County Kentucky since June 12, 1925

Dear Prospective Member:

Thank you for your interest in the LaGrange Rotary Club, the leading service organization in our community.

Although the social aspects of our weekly meetings are highly valued benefits, we're more than a "meet and eat" club. The LaGrange Rotary Club has a rich tradition of volunteer work and financial support of local, state, national, and international service projects.

The purpose of this **New Member Information Kit** is to ensure that each new member prospect and their sponsoring member have a basic knowledge of Rotary and a mutual understanding of expectations.

Enclosed you will find the *a)* New Member Pledge, *b)* Introduction to Rotary, *c)* Overview of the LaGrange Rotary Club, and *d)* New Member Proposal Procedures.

In Rotary,

OFFICERS & DIRECTORS
LAGRANGE ROTARY CLUB



NEW MEMBER PLEDGE

I, _____, as a newly inducted member of the LaGrange Rotary Club, hereby agree to:

1. Attend a New Member Orientation within 90 days and become acquainted with Rotary History, Procedures, and Customs.
2. Attend at least 60% of weekly club meetings and wear my Rotary pin,
3. Pay quarterly dues promptly upon receipt of an invoice from the Club Treasurer,
4. Actively participate in club service and Rotary International projects,
5. Learn the 4-Way Test, known and followed by all Rotarians, and
6. Adopt the Rotary Motto, "Service Above Self" and refrain from using Rotary solely as a business networking tool.

Signature

Date



INTRODUCTION TO ROTARY

Definition of Rotary

Rotary is an organization of business and professional persons united worldwide who provide humanitarian service, encourage high ethical standards in all vocations and help build goodwill and peace in the world.

Object of Rotary

The object of Rotary is “to encourage and foster the ideal of service as a basis of worthy enterprise.”

This ideal of service is fostered through: the development of acquaintance as the opportunity for service; the promotion of high ethical standards in business and professions; service in one’s personal, business and community life; and the advancement of international understanding, goodwill and peace.

Size of Rotary

There are Rotary chartered clubs in 166 countries, cutting across dozens of languages, political and social structures, customs, religions and traditions.

As of October, 2004, there are 48,000 clubs (including Rotary, Rotaract for adults 18-30, and Interact for teenage youth). Membership exceeds **1.6 million**.

Rotary Motto

In 1989, Rotary established “**Service Above Self**” as the principal motto of Rotary, since it best explains the philosophy of unselfish volunteer service.

4-Way Test

One of the most widely printed and quoted statements of business ethics in the world is the Rotary “4-Way Test.” The message should be known and followed by all Rotarians.

“Of the things we think, say or do: 1. Is it the TRUTH? 2. Is it FAIR to all concerned? 3. Will it build GOODWILL and BETTER FRIENDSHIPS? 3. Will it be BENEFICIAL to all concerned?”

Four Avenues of Service

The term “Four Avenues of Service” refer to the four elements of the Object of Rotary: Club Service, Vocational Service, Community Service and International Service.

- a. **“Club Service”** involves all of the activities necessary for Club to function properly.
- b. **“Vocational Service”** is a description of the opportunity each Rotarian has to represent the dignity and utility of one’s vocation to the other members of the club.
- c. **“Community Service”** pertains to those activities which Rotarians undertake to improve the quality of life in our community.
- d. **“International Service”** describes the many programs and activities which Rotarians undertake to advance international understanding, goodwill and peace.

Personal Privileges

It is important to remember that the primary purpose of Rotary membership is to provide each member with a unique opportunity to serve others, and membership is not intended as a means for personal profit or special privileges.

New members are usually disappointed if they join Rotary to quickly generate business leads. On the other hand, increased business, over time, often comes as the natural result of friendships created in Rotary.

A Rotarian should not expect, and far less should he or she ask for, more consideration or advantages from a fellow Rotarian than the latter would give to any other business or professional associate with whom he has business relations.

Birth of Rotary & Paul Harris

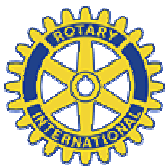
Rotary was founded on February 23, 1905, by Paul Harris, a young lawyer, in Chicago, Illinois. On that day he met with three other businessmen – a coal dealer, a mining engineer, and a tailor in the tailor’s office at 127 North Dearborn Street.

Rotary Flag

One of the colorful traditions of many Rotary clubs, including ours, is the exchange of a small banner. Rotarians traveling to distant locations are encouraged to take banners to exchange at “make-up” meetings as a token of friendship.

Rotary On-Line

A wealth of Rotary information and special services are available on the Rotary International Web-site: www.rotary.org



LAGRANGE ROTARY CLUB

Brief History

On June 12, 1925, Rotary District No. 6710 chartered the LaGrange Rotary Club. Twenty members attended the first meeting on July 8, 1925 at the Old Park Hotel in LaGrange.

The early minutes reveal efforts to promote and encourage the construction of a paved highway between Lagrange and Louisville. The club was also involved in efforts to install a water distribution system for the community, providing safe drinking water and fire protection.

Weekly Meetings

The Club currently meets at 12:00 noon every Tuesday at the John Black Community Center in Buckner, KY. The meal portion runs from 12:00 until 12:20. The program starts promptly at 12:20 p.m.. Rotarians should wear their pin (or risk being fined \$1.00 by the Club's Sergeant at Arms).

The meetings are intended to be lighthearted and fun in a casual, pleasant atmosphere.

Weekly Meeting Agenda

Meal (12:00 noon)

Meeting Starts (12:20 p.m.)

Invocation

Pledge to Flag

Four Way Test

Group Singing

Birthday Recognition

Visiting Rotarians & Guests

Who Am I

Happy Bucks

Announcements (Special Projects, Director's Report, etc.)

Program

50-50 Drawing

Adjourn (1:00 p.m.)

Attendance

Being present at club meetings is one of the basic obligations a member accepts upon joining our club.

Although the bylaws of Rotary **require** members to attend at least **60%** of all meetings, the LaGrange Rotary Club does not automatically terminate membership for non-attendance. The Board of Directors considers each situation on an individual basis.

Regular attendance is essential to a strong and active Rotary Club. We stress regular attendance because each member represents his own business or profession and thus the absence of any member deprives the club of the values of its diversified membership and personal fellowship of each member.

Make-Ups – A member may receive attendance credit by attending another club's meeting (South Oldham, Goshen, Louisville, etc.).

Cost of Membership

The one time initiation fee is \$150.00. This fee is paid to Rotary International for registration.

The quarterly dues are \$150.00, payable upon receipt of invoice on the first day of each calendar quarter (July 1st, October 1st, January 1st, & April 1st).

Your dues cover weekly meal expenses, Rotary International Dues, District Dues, subscription to *The Rotarian (monthly magazine)*, and club administrative expenses. A sizeable percentage of the Club's annual budget is allocated to charitable gifts to a variety of worthwhile organizations.

Club Management

The LaGrange Rotary Club is managed by Officers and Directors, elected to serve a one year term. The Club's fiscal year runs July 1st – June 30.

Officers & Directors

President President-Elect (Program Chair) Secretary Treasurer
Director, Community Service, *Fundraising, Community Care*
Director, Vocational Service, *Scholarship & Student of the Month, Vocational & Leadership, Awards & Recognition*
Director, Club Service--*Rotary Information & History, Fellowship & Social Activities, Public Relations, Membership Development*
Director, International Service *World Community Service, Group Study Exchange, LaGrange Club Foundation, Paul Harris Fellows*
Director, At-Large---*Misc. Projects*

Committees & Teams

Each Member is assigned to and is expected to actively serve on at least one of the Club's numerous committees (see above).

Our Club operates most efficiently when individual members take ownership of a particular project or area of service. Examples include: Song Leader, Group Study Exchange Coordinator, and Director of the Pancake Breakfast fundraising project.

From time to time, the Club divides into teams and engages in competitions tied to various avenues of service.

Rotary Structure

The LaGrange Rotary Club is one of 57 clubs in the western half of Kentucky that make up Rotary District #6710, one of two Kentucky Rotary Districts. A District Governor presides over the operations.

One of the conditions to receive a charter to become a Rotary Club is to accept the Standard Club Constitution, originally adopted in 1922. This document provides the framework for all Rotary clubs in the world.

Each Rotarian belongs to a club – the club belongs to Rotary International. This technical distinction is not obvious or even known to most Rotarians. An International Assembly is held each year during February or March to prepare District Governor-Nominees from around the world for the office they will assume on July 1.

Community Activities & Club Projects

The LaGrange Rotary Club is involved in several local, regional and international service projects, including:

- Student of the Month, Scholarships & Speech Contests
- Plug-A-Thon
- Contributions & Grants
- Group Study Exchange (GSE)
- Paul Harris Fellows
- Fundraising Projects
- Pancake Breakfast (in conjunction with Oldham County Days)
- Golf Scramble

Recipients of grants include YMCA, Boy Scouts & Girl Scouts, American Red Cross, Repair Affair, Rosehaven, Junior Achievement, Tri-County Community Action, Cundiff Fund, Scholarships, and numerous other charitable organizations.

Local Web-Site

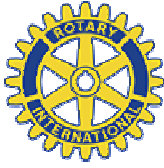
The LaGrange Rotary Club maintains its own web-site:

www.LaGrangeRotary.com

Other Things You Should Know About The LaGrange Rotary Club

This section was written to help give new member prospects a feel for the character of the LaGrange Rotary Club.

- We like to have fun and laugh. Bring your sense of humor each week.
- Although we don't always sound great, we like to sing and enjoy moaning about how we sound. We always appreciate the help of our song leaders.
- Always wear your Rotary Pin to Rotary meetings (or be willing to pay a \$1 fine).
- Don't call fellow members by Mr., Mrs., or Dr. First names are preferred.
- Be sure to check in with the Club Greeter at the front door and secure your name badge. Also, make sure your attendance is properly recorded.
- If you bring a guest, make sure you register them with the Club Secretary and expect to be billed for the cost of lunch on your next quarterly statement. The cost of the meal will be waived if your guest is proposed for membership.
- Be prepared and cooperative if asked to lead the Four Way Test or Pledge to the Flag.
- Enthusiastically do at least your fair share, and more if possible, when the club has a fundraising project.
- Try to sit at a different table each week and strive to personally know each fellow member.
- Take time to read the Rotarian magazine and keep abreast of the latest happenings in Rotary.
- Live the 4-Way Test of the things we think, say and do.



NEW MEMBER APPLICATION PROCESS

Club Membership

A member of the LaGrange Rotary Club (a.k.a. "Rotarian") is a member of our club. Rotarians aren't members of Rotary International (The LaGrange Rotary Club itself is a member of Rotary International). If you attend another club's meeting, you are a Visiting Rotarian.

Types of Membership

Active – Active members are Rotarians of good character and good business or professional reputations, who hold or have held an executive position with discretionary authority in any worthy and recognized business or profession. Active members should live or work in Oldham County or the surrounding area.

Honorary Membership – People who have distinguished themselves by meritorious service in the furtherance of Rotary ideals may be elected to honorary membership.

Membership Classifications

Each active member of the LaGrange Rotary Club is classified in accordance with the member's business or profession. A classification describes the principal and recognized activity of the firm with which an active member is connected or the member's principal and recognized business or professional activity.

Induction & Orientation

Ceremonies are held monthly during a weekly club meeting to induct members approved within the past 30 days.

New members are obligated to attend an Orientation within 90 days following the induction. The sessions, conducted by the Orientation committee, are held to acquaint new members with Rotary history, customs and procedures.

New Member Proposal Procedures

The proposed member and his or her sponsoring member are required to read and understand the procedures outlined herein. To ensure that each applicant is given prompt and due consideration, the step-by-step procedures will be followed.

Introduction: The Sponsoring Member shall bring proposed members to two consecutive weekly meetings as the guest of the Member. Upon the receipt of the proposed member's application forms, the sponsoring member will be credited for the two guest meals.

Declaration: At the second meeting (or any subsequent meeting) attended by the proposed member, the Sponsoring Member shall reintroduce the applicant to the general membership and advise that he or she is being proposed for membership. After the meeting, the sponsoring member should request a Membership Application Kit from an Officer of the Club. The Membership Application and Biographical Profile are to be filled out by the sponsor and the proposed member.

Pre-Application Period: The Sponsoring Member may bring the proposed member to subsequent meetings, at the member's expense, up to the time that the Application for Membership Forms are submitted to the Club President for processing. Upon the Club President's receipt of the proposed member's application, the proposed member shall not be invited to attend any further meetings until all processing procedures have been completed and the proposed member has been notified by the Club President or Secretary that they have been approved for Club Membership by the Board.

Application: The Biographical Profile, Membership Application, and \$150 application fee shall be submitted. The Club Secretary will prepare a file for the proposed member and add a New Member Processing form (to track the application through the process), and Rotary International Membership Application Card.

Audit: The Club President will review the application to ensure that all information and forms are complete. If the application is in order, the President will review the application with the Membership Classification Committee Chairperson and determine whether the proposed classification is open or whether it needs to be amended.

Publication: Upon the determination of an acceptable classification for the proposed member, the Club President will see that the proposed member's classification sponsor and a brief biographical sketch are published in the next two Weekly Club Bulletins. Announcements will also be made to the general membership during these meetings.

Waiting Period: Members will be given the opportunity to submit, in writing, letters of support or objection regarding the proposed member during a 10 day waiting period, starting with the date of the first publication in the Club Bulletin. The Board will only consider written comments of LaGrange Rotary Club Members that are submitted prior to the published waiting period deadline.

Board Review: The Board of Directors will consider the proposed member at the next scheduled Monthly Board Meeting following the waiting period. Discretionary “special called” Board Meetings may be scheduled to expedite the review of and Board’s vote on the proposed member. All appropriate information will be reviewed. A simple majority vote of the Board shall be required for membership approval.

Approval: Upon the Board’s approval of the proposed candidate for membership, the Board will assign the new member to an appropriate Committee. The President or Secretary will immediately notify the sponsor, new member, club accountant, committee chair, and Rotary International of the Club’s approval of the new member. The starting date of Membership will be on the date that the Board approves the Applicant. The new member will be invited to immediately begin attending all club functions and weekly meetings.

Announcement: The President will publish in the Club Bulletin and announce at the next weekly meeting the Board’s action on the proposed member.

Induction: Within thirty days of membership approval, the Club President shall schedule an induction ceremony to be held during a weekly club meeting. The sponsoring member and new member will both participate in the induction ceremony.

Appeals: In the event that the proposed member is not approved for membership, a written appeal may be filed by the sponsoring member and presented to the President. Appeals must include the signatures of the sponsor and not less than (3) three active club members. During the appeal process, the proposed member shall not attend any club meetings or functions. Upon the receipt of a qualifying appeal, the Board shall reconsider the applicant at the next scheduled Board meeting. The Board’s ruling on proposed membership appeals shall be final. In the event the appeal is rejected by the Board, the applicant and sponsor will be notified in writing by the President or Secretary. In such cases, the proposed member may not be proposed or reconsidered for membership until 12 months from the date of the Board’s Appeal Hearing.

Membership Proposal & Biographical Profile FORMS

Please make a copy of the New Member Application to propose a new member to our club.

**LAGRANGE ROTARY CLUB MEMBER/PROPOSED MEMBER
BIOGRAPHICAL PROFILE—See New Member Application Form.**